

Please change accounts for automatic withdrawal

DATE _____

COMPANY NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

To Whom It May Concern:

I've recently changed banks and signed up with Compass Bank.

You are currently withdrawing \$ _____ from the following account:

Old bank _____

Routing number _____

Account number _____

For _____ PAYMENT OR REASON _____

On _____ DATE OF MONTH _____

Please stop making withdrawals from this account on _____ DATE _____ and start making them from my new Compass account:

Compass Bank routing number _____

Compass Bank account number _____

If you have any questions, please let me know. Thank you.

Phone _____ Day / Evening (circle one)

Sincerely,

SIGNATURE _____

NAME (PLEASE PRINT) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Please change accounts for my payroll direct deposit

DATE _____

COMPANY MAKING DIRECT DEPOSIT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

To Whom It May Concern:

You are currently depositing my entire paycheck, or part of my paycheck or a type of payment into the following account:

Old bank _____

Routing number _____

Account number _____

Please start making these automatic deposits into my new account.

New bank _____ COMPASS BANK _____

Routing number _____

Account number _____

If you have any questions about this request, please don't hesitate to call. Thank you.

Phone _____ Day / Evening (circle one)

Sincerely,

SIGNATURE _____

NAME (PLEASE PRINT) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Please close my account

DATE

BANK NAME

ADDRESS

CITY

STATE

ZIP

To Whom It May Concern:

Please close the following account # _____ and send a check for the remaining balance to the address below.

If you have any questions about this request, please contact me at the following number.

Phone _____ Day / Evening (circle one)

Sincerely,

SIGNATURE

NAME (PLEASE PRINT)

CO-SIGNER SIGNATURE

CO-SIGNER NAME (PLEASE PRINT)

ADDRESS

CITY

STATE

ZIP